



# MCHENRY COUNTY COUNCIL OF MAYORS

## AGENDA

Thursday, November 19, 2020  
9:00 AM

Webex Link:

<https://mchenrycountyil.webex.com/mchenrycountyil/j.php?MTID=m1a-c6a23743a52669e96cafb757c38511>

16111 Nelson Road  
Woodstock, IL 60098  
T: 815.334.4642

- |  |  |                  |               |                |                    |              |                   |
|--|--|------------------|---------------|----------------|--------------------|--------------|-------------------|
| <p>ALGONQUIN</p> <p>BARRINGTON HILLS</p> <p>BULL VALLEY</p> <p>CARY</p> <p>CRYSTAL LAKE</p> <p>FOX RIVER GROVE</p> <p>GREENWOOD</p> <p>HARVARD</p> <p>HEBRON</p> <p>HOLIDAY HILLS</p> <p>HUNTLEY</p> <p>JOHNSBURG</p> <p>LAKE IN THE HILLS</p> <p>LAKEMOOR</p> <p>LAKELWOOD</p> <p>MARENGO</p> <p>McCULLOM LAKE</p> <p>McHENRY</p> <p>OAKWOOD HILLS</p> <p>PORT BARRINGTON</p> <p>PRAIRIE GROVE</p> <p>RICHMOND</p> <p>RINGWOOD</p> <p>SPRING GROVE</p> <p>TROUT VALLEY</p> <p>UNION</p> <p>WONDER LAKE</p> <p>WOODSTOCK</p> <p>McHENRY COUNTY</p> | <ol style="list-style-type: none"> <li><b>1. CALL TO ORDER</b> <ol style="list-style-type: none"> <li>A. Roll Call/Introductions (Sign-In Sheet)</li> <li>B. Agenda Changes/Announcements</li> </ol> </li> <li><b>2. APPROVAL OF MINUTES – JULY 23</b></li> <li><b>3. PUBLIC COMMENT</b></li> <li><b>4. AGENCY REPORTS</b> <ol style="list-style-type: none"> <li>A. IDOT Highway Report – Katie Herdus</li> <li>B. Pace Report – Mary Donner</li> <li>C. Metra Update – Rick Mack</li> <li>D. RTA Update – Andy Plummer</li> <li>E. McHenry County Division of Transportation Update – Ben Redding</li> <li>F. Illinois Tollway Update – Lauren Platt</li> <li>G. IDOT STP Local Program Update – Gerardo Fierro/Alex Househ</li> <li>H. CMAP Report and Executive Council of Mayors Committee Report – CMAP Staff</li> </ol> </li> <li><b>5. PRESENTATION – WSP – MCHENRY COUNTY SUBREGIONAL BIKE PLAN</b><br/>Action requested: Discussion</li> <li><b>6. PLANNING LIAISON CONTRACT APPROVAL</b><br/>Action requested: Approval</li> <li><b>7. ACTIVE PROGRAM MANAGEMENT POLICIES</b><br/>Action requested: Approval</li> <li><b>8. STP- LOCAL NEXT STEPS AND LESSONS LEARNED</b><br/>Action requested: Discussion</li> <li><b>9. MPI UPDATE – ERIK MORIMOTO</b><br/>Action requested: Discussion</li> <li><b>10. PLANNING LIAISON REPORT</b></li> <li><b>11. 2021 MEETING DATES</b><br/>Proposed Meeting Dates: <table border="1" style="margin-left: 20px; width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">January 14, 2021</td> <td style="padding: 5px;">July 15, 2021</td> </tr> <tr> <td style="padding: 5px;">March 11, 2021</td> <td style="padding: 5px;">September 16, 2021</td> </tr> <tr> <td style="padding: 5px;">May 13, 2021</td> <td style="padding: 5px;">November 18, 2021</td> </tr> </table> </li> <li><b>11. OTHER BUSINESS / ANNOUNCEMENTS</b></li> <li><b>12. NEXT MEETING DATE AND LOCATION</b><br/>Thursday, January 14, 2021<br/>Location: TBD</li> <li><b>13. ADJOURNMENT</b></li> </ol> | January 14, 2021 | July 15, 2021 | March 11, 2021 | September 16, 2021 | May 13, 2021 | November 18, 2021 |
| January 14, 2021   | July 15, 2021  |                  |               |                |                    |              |                   |
| March 11, 2021   | September 16, 2021   |                  |               |                |                    |              |                   |
| May 13, 2021   | November 18, 2021  |                  |               |                |                    |              |                   |

**MCHENRY COUNTY COUNCIL OF MAYORS  
MEETING MINUTES**

**DRAFT**

Thursday, July 23, 2020

9:00 AM

Mental Health Board/Virtual Meeting  
620 Dakota St, Crystal Lake, IL 60012

Conference call phone number: 815-788-4414; Participant ID 8872857#

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**1. CALL TO ORDER**

Chairman Mack called the meeting to order at 9:03 a.m.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. City of Harvard - Dave Nelson (via phone)
2. Village of Huntley – Tim Farrell
3. Village of Johnsburg - Claudett Sofiakis
4. Village of Lakewood – Jeannine Smith (via phone)
5. City of McHenry – Troy Strange
6. Village of Ringwood - Rick Mack, Chair
7. Village of Spring Grove – Mike Lee
8. McHenry County – Scott Hennings

Staff Present:

1. McHenry County Council of Mayors – Emily Daucher, Planning Liaison

Others Present:

1. McHenry County DOT – Ryan Peterson
2. CMAP – Kama Dobbs
3. CMAP – Mary Weber
4. Pace - Mary L. Donner
5. IDOT – Katie Herdus
6. Tollway – Lauren Platt

**2. MINUTES APPROVAL**

Approval of the minutes for the June 19, 2020, McHenry County Council of Mayors meeting.

A motion was made by Mr. Farrell seconded by Mr. Strange to approve the minutes as presented. The motion carried unanimously. A list of the votes can be found on the last page.

**3. PROGRAM & AGENCY UPDATES**

A. IDOT Highway Report – Katie Herdus

Ms. Herdus informed the Council that the new IDOT MYP had been released that morning.

- B. Pace Report – Mary Donner  
Ms. Donner discussed ridership statistics, saying that ridership was still down for Pace. She also announced the new Pace website.
- C. Metra Update – Rick Mack  
Chairman Mack also noted that ridership on Metra was down as a result of many employees still working from home. There were 279,000 riders per day, which dropped to 6,000, but was increasing. Chairman Mack also discussed a dispute between Union Pacific and Metra, and that Metra was looking to take over UP stations and capital, as well as employees.
- D. McHenry County Division of Transportation Update – Scott Hennings  
Mr. Hennings introduced new Transportation Planner, Ryan Peterson.
- E. RTA Update – Andy Plummer  
Not present, no report.
- F. Illinois Tollway Update – Lauren Platt  
Ms. Platt provided a handout with the Tollway updates and explained that the Tollway was still operating under a cashless system due to COVID-19.
- G. IDOT STP Local Program Update – IDOT Staff  
Not present, handout provided.
- H. CMAP Report and Council of Mayors Executive Committee Report – CMAP staff  
Ms. Dobbs told the Council that CMAP was moving to the Old Post Office in Chicago. She also informed the Council that the STP Project Selection Committee was still meeting regularly and that the ITEP Call for Projects opens August 21.

**4. SUMMARY OF STP-L PUBLIC COMMENTS**

Ms. Daucher gave an overview of the public comments received during the June 20-July 20 public comment period. There were 66 public comments received for the Winn Road project in Spring Grove. Ms. Daucher reported on the content of these emails. There was one comment each for the following projects: Prospect Street in Marengo, Green Street in McHenry, and the Cary/Main Roundabout in Algonquin. This was the first time the STP-L program had held a public comment period.

Mr. Lee commented that he and the Village were very appreciative of Ms. Daucher and the Council. The Village wanted residents to have a voice in the process and show support. Winn Road is in disrepair and the full \$1.5 million would go a long way in completing the work. The \$480,000 awarded would not allow that project to start. The Village does not want to take funds from other villages, but was talking about the methodology. The hope was that all communities could get one project funded. Winn Road is a major thoroughfare, and the improvements would help the entire County. Mr. Lee requested that the Council provide the full \$1.5 million award to the project.

Chairman Mack expressed that he wanted balance in the program between small and large communities. This is a new program and process from previous years. Communities were

limited to two projects for this Call. He informed the Council that there will be a lessons learned for the next Call for Projects and was happy that many small communities were able to get funding.

Ms. Sofiakis stated that all the projects in the program are important. Unfortunately, there's not sufficient funding for all of them, which is why we rank projects. The Village of Johnsburg is investing significant amounts of its own money into infrastructure. Ms. Sofiakis wanted the program approved as recommended.

Mr. Peterson noted that communities can seek other funding sources.

Ms. Daucher talked about active reprogramming and encouraged communities to apply in the next Call for Projects. She also urged members to participate in the Methodology Review Committee next year.

Mr. Lee appreciated the work put in and noted that the Village is hoping to improve community infrastructure.

Ms. Dobbs agreed with everything that was said and agreed that there will be opportunities to close the funding gap.

There was a motion by Ms. Smith to approve the program as recommended, seconded by Mr. Strange. The motion carried unanimously. A list of the votes can be found on the last page.

**5. PLANNING LIAISON REPORT**

Ms. Daucher reported that the PL contract was not yet ready for approval and that the bike plan was moving forward.

**6. OTHER BUSINESS / ANNOUNCEMENTS**

Ms. Smith thanked the DOT for helping local communities.

**7. NEXT MEETING DATE AND LOCATION**

Chairman Mack recommended skipping the next meeting, meaning the next COM meeting will be November 19, 2020 at 9am.

**8. ADJOURNMENT**

Chairman Mack adjourned the meeting at 9:50 a.m.

**APPROVAL OF THE MINUTES**

<b>Name</b>	<b>Community</b>	<b>Vote</b>
Dave Nelson	Harvard	Approve
Tim Farrell	Huntley	Approve
Claudett Sofiakis	Johnsburg	Approve
Jeannine Smith	Lakewood	Approve
Troy Strange	McHenry	Approve
Rick Mack, Chair	Ringwood	Approve
Mike Lee	Spring Grove	Approve
Scott Hennings	McHenry County	Approve

**APPROVAL OF THE STP-L STAFF RECOMMENDED PROGRAM**

<b>Name</b>	<b>Community</b>	<b>Vote</b>
Dave Nelson	Harvard	Approve
Tim Farrell	Huntley	Approve
Claudett Sofiakis	Johnsburg	Approve
Jeannine Smith	Lakewood	Approve
Troy Strange	McHenry	Approve
Rick Mack, Chair	Ringwood	Approve
Mike Lee	Spring Grove	Approve
Scott Hennings	McHenry County	Approve

MCHENRY COUNTY COUNCIL OF MAYORS

**RESOLUTION NUMBER:** R20-001

**APPROVED DATE:** November 19, 2020

**A RESOLUTION OF INTENT AND CONCURRENCE REGARDING THE DISPOSITION OF FY2021  
FEDERAL TRANSPORTATION PLANNING FUNDS AND PROFESSIONAL STAFF ASSISTANCE TO  
THE MCHENRY COUNTY COUNCIL OF MAYORS**

**WHEREAS**, the McHenry County Council of Mayors are duly elected local officials as defined in the Federal Highway Acts of 1970, 1973, and 1976, the Surface Transportation Assistance Acts of 1978, 1982, 1987, the Intermodal Surface Transportation Efficiency Act of 1991, the Transportation Equity Act for the 21<sup>st</sup> Century of 1998, the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users of 2005, Moving Ahead for Progress in the 21<sup>st</sup> Century of 2012 and Fixing America's Surface Transportation Act of 2015, and represent a total of twenty-nine government agencies in McHenry County, being twenty-eight municipalities and the County of McHenry; and

**WHEREAS**, McHenry County Council of Mayors receives an allocation of federal transportation planning funds to support professional planning staff, to provide effective liaison with the various regional transportation agencies, to provide professional technical assistance to local units of government and the County of McHenry, to develop and administer the Surface Transportation Program, and to perform transportation planning activities; and

**WHEREAS**, McHenry County Council of Mayors is desirous of continuing to receive professional transportation planning assistance and requests that the County of McHenry, through the McHenry County Division of Transportation, retain a transportation planning professional to provide said assistance; and

**WHEREAS**, the Chicago Metropolitan Agency for Planning (hereinafter CMAP) has mandated certain required work tasks to be undertaken to be eligible to receive Federal Transportation Planning Funds; and

**WHEREAS**, to accomplish said work tasks in a timely and effective manner the McHenry County Division of Transportation is willing to provide said professional and technical assistance to the McHenry County Council of Mayors;

**NOW, THEREFORE BE IT RESOLVED**, that the McHenry County Council of Mayors hereby agrees to reallocate its FY 2021 Federal Transportation Planning Funds and makes said funds available to the McHenry County Division of Transportation to provide the professional and technical transportation assistance needed to perform such work tasks and responsibilities included in the FY 2020 Planning Liaison Scope of Services as may be required by CMAP;

## **EXHIBIT "A"**

**BE IT FURTHER RESOLVED**, that the Federal Transportation Planning Funds to be used for said professional and technical transportation assistance may be utilized in a manner acceptable to the McHenry County Division of Transportation and CMAP to accomplish said required work tasks and responsibilities;

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the McHenry County Director of Transportation/County Engineer and the Executive Director of CMAP to make them aware of the desires and intentions of the McHenry County Council of Mayors.

**APPROVED** this 19<sup>th</sup> day of November, A.D., 2020, at Huntley, Illinois.

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Richard Mack  
Chair  
McHenry County Council of Mayors  
and  
Village President, Village of Ringwood

## RESOLUTION

### RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CHICAGO METROPOLITAN AGENCY FOR PLANNING FOR TRANSPORTATION PLANNING ACTIVITIES THROUGH THE MCHENRY COUNTY COUNCIL OF MAYORS IN STATE FISCAL YEAR 2021

**WHEREAS**, Section 104(f) of Title Twenty-three United States Code (U.S.C.) has authorized through the Chicago Metropolitan Agency for Planning (CMAP), Metropolitan Planning Funds, hereinafter referred to as "PL Funds", to carry out Section 134 of Title Twenty-three U.S.C.; and

**WHEREAS**, CMAP will make this funding available to the Metropolitan Planning Organization responsible for carrying out the responsibilities under Section 134 of Title 23 U.S.C., Sections 1602, 1604, and 1607 of Title 49 U.S.C.; and

**WHEREAS**, the Governor of the State of Illinois has designated the Policy Committee of CMAP as the Metropolitan Planning Organization for Northeastern Illinois; and

**WHEREAS**, the McHenry County Council of Mayors is one of eleven CMAP-designated subregional councils in the Chicago region; and

**WHEREAS**, the Planning Liaison is responsible for programming federally funded, McHenry County transportation projects and serving as one of the local contacts for CMAP; and

**WHEREAS**, CMAP has allocated an amount not to exceed \$106,767.00 in PL Funds for a one year term from July 1, 2020 to June 30, 2021 to the McHenry County Council of Mayors for providing staff assistance to local officials to undertake activities in support of transportation planning, programming and management, and review plans in the region; and

**WHEREAS**, because of the McHenry County Council of Mayors meeting schedule and the impact of COVID-19, the McHenry County Council of Mayors has tentatively approved the contract until full approval can occur at the next full Council meeting on November 19, 2020, as shown by Resolution R20-001, attached herein as "Exhibit A"; and

**WHEREAS**, the local match requirement for the federal PL Funds, including the staffing assistance, are included in the McHenry County approved annual budget; and

**WHEREAS**, the provisions of staff assistance to local officials furthers McHenry County's transportation goals and objectives and promotes coordination and communication among county and municipal officials on transportation related matters.

**NOW THEREFORE, BE IT RESOLVED**, by the County Board of McHenry County, Illinois, that the County of McHenry shall enter into an intergovernmental agreement with CMAP to utilize an amount not to exceed \$106,767.00 in PL Funds to provide staff assistance to local officials and to undertake activities in support of transportation planning, programming and management, and facilitate the McHenry County Council of Mayors program in SFY 2021 and shall provide the required local matching share in funds and services to cover the cost of the said assistance for an amount not to exceed \$26,691.75. Said intergovernmental agreement is attached herein as Exhibit "B"; and

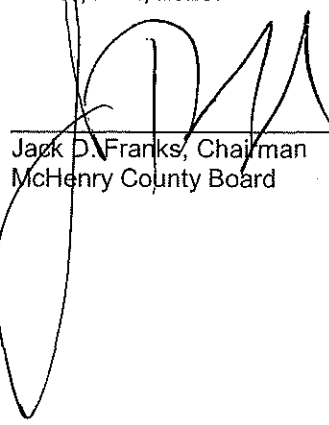
**BE IT FURTHER RESOLVED**, that the County Board Chairman is hereby authorized to execute the necessary contract documents; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby directed to transmit a certified copy of this resolution to the County Administrator, the Director of Finance, the Director of



Purchasing, and four certified copies to the Director of Transportation/County Engineer, two of which will be forwarded to CMAP.

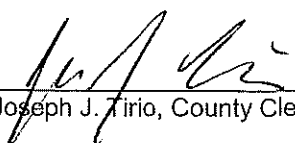
**DATED** at Woodstock, Illinois, this 20th day of October, A.D., 2020.



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Jack D. Franks, Chairman  
McHenry County Board

ATTEST:



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Joseph J. Tirio, County Clerk

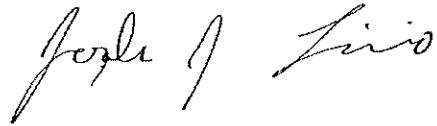
ATTACHMENTS:

- Exhibit A - MCCOM Resolution - PL Contract SFY 2021 (PDF)
- Exhibit B - C210007 McHenry (PDF)

STATE OF ILLINOIS            )  
  )  SS  
COUNTY OF MCHENRY        )

16.2B20

I, Joseph J Tirio, County Clerk within and for said County and State aforesaid, do hereby certify the attached to be a true and complete copy of RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CHICAGO METROPOLITAN AGENCY FOR PLANNING FOR TRANSPORTATION PLANNING ACTIVITIES THROUGH THE MCHENRY COUNTY COUNCIL OF MAYORS IN STATE FISCAL YEAR 2021 (R-202010-82-241). WHEREOF I have hereunto subscribed my hand and affixed the official seal of said County, at my office in Woodstock, Illinois this 20<sup>th</sup> day of October, 2020.



McHenry County Clerk

16111 Nelson Road  
Woodstock, IL 60098  
T: (815) 334-4642  
F: (815) 334-4989

**MEMORANDUM**

ALGONQUIN

BARRINGTON HILLS

BULL VALLEY

CARY

CRYSTAL LAKE

FOX RIVER GROVE

GREENWOOD

HARVARD

HEBRON

HOLIDAY HILLS

HUNTLEY

JOHNSBURG

LAKE IN THE HILLS

LAKEMOOR

LAKESWOOD

MARENGO

McCULLOM LAKE

McHENRY

OAKWOOD HILLS

PORT BARRINGTON

PRAIRIE GROVE

RICHMOND

RINGWOOD

SPRING GROVE

TROUT VALLEY

UNION

WONDER LAKE

WOODSTOCK

McHENRY COUNTY

**TO:** McHenry County Council of Mayors  
**FROM:** Emily Daucher, Planning Liaison  
**DATE:** November 19, 2020  
**RE:** Agenda Item 7 – Active Program Management Policies

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**BACKGROUND:**

Active Program Management (APM) policies are set by the Chicago Metropolitan Agency for Planning (CMAP) in order to “ensure projects are obligated in a timely manner...” APM policies apply to all project sponsors on the active or contingency programs. All sponsors must adhere to APM policies or risk losing federal funding. The full APM document is available on the MCCOM and CMAP websites.

While most APM policies are set by CMAP and unable to be amended, a few policies do allow for Council discretion. Attached are a list of these policies, the CMAP regional policy, the changes Councils are allowed to make, and the staff recommended action. Some policies have already been set in place by MCCOM, others have not.

These policy recommendations are meant to give guidance to the Planning Liaison when making decisions for policies such as active reprogramming, deadlines for extension requests, and others. The Planning Liaison is looking for feedback and approval of Council specific APM policies.

**RECOMMENDED ACTION:**

Approval of MCCOM-specific APM policies.

**ATTACHMENTS:**

- Staff-recommended APM policy table

## **ACTIVE PROGRAM MANAGEMENT**

### **Staff Recommendations**

Below is a table of CMAP policies that allow for some changes based on Council preferences. The third column shows our options. The final column is the staff recommendation.

These policies help guide the Planning Liaison to Council goals and preferences when making decisions for items such as active reprogramming of funds and extension request deadlines.

The tables are organized as follows:

<b>Policy Category</b>	<b>Regional Policy</b>	<b>Council Options</b>	<b>Council Policy – Staff Recommendation</b>
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### **PROGRAM DEVELOPMENT**

Call for Projects	Evaluation, ranking, draft programs: April – July	Fit to council schedule	Follow regional schedule.
	Public Comment (minimum of 30 days): July – August	Fit to council schedule	
	Final Program: August – September	Fit to council schedule and TIP change due date	

Explanation for staff recommendation: because of COVID, a number of meetings were changed/rescheduled. Unless meetings need to be changed again, the regional policy fits our meeting schedule well. Draft program to be released to public comment at the July meeting and final approval at the September meeting, rather than in July.

Active Program	Out year projects expire only due to inactivity	May add expirations or requirements to reapply for reasons other than inactivity.	Maintain regional policy.
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Explanation for staff recommendation: unless the Council members have specific requirements or expirations, staff is fine keeping this regional policy.

Contingency Program	Must reapply for active program with each call	May award points for phases completed or in-progress	To be determined as part of the methodology committee
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Explanation for staff recommendation: leave this up to the methodology committee. Project readiness is already a scoring criterion.

Policy Category	Regional Policy	Council Options	Council Policy – Staff Recommendation
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**PROJECT MANAGMENT**

APM Training	Required training for applicants is encouraged	Required or optional; to apply or if selected for funding	Optional training for all
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Explanation for staff recommendation: APM training took place live on 11/9/2020. The recorded training is available on the Council of Mayors website for viewing. The training is optional but highly recommended.

Designated Project Managers	Sponsor must designate a Technical PM and a Financial PM from sponsor staff	May require additional PMs	Do not require additional PMs, maintain regional policy.
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Explanation for staff recommendation: three project managers provide enough points of contact for all, especially smaller communities that don't have as many staff members.

Status Updates	Must complete in December, March, June, and September, even if no progress since last update.	May require more often	Maintain regional policy.
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Explanation for staff recommendation: quarterly updates provide us with frequent enough updates without being overwhelming or redundant.

Policy Category	Regional Policy	Council Options	Council Policy – Staff Recommendation
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**PROGRAM MANAGEMENT**

Obligation deadlines	Based on March status update, sponsor may request one 6-month extension (to March of following FFY), request to be moved to contingency, or proceed at own risk by TBD date in April	Due date in April for extension requests	Date for extension requests will be April 15, 2020
	Requests for extensions will be reviewed by council staff or the council	Approval by staff, a committee, or full council	Staff will approve requests, along with notifying the Chair of any requests. Council will be updated on extension requests at the May meeting.
	Requests after the April deadline may be considered at the discretion of the council	Allow extension requests later than April	Maintain regional policy

Explanation for staff recommendations:

- April 15 gives staff enough time to review requests.
- The Council does not meet in April. Because of this, it will be timelier to notify the Chair and have staff approve requests. Then the Council will receive updates at the May meeting.
- Requests after April will be handled on a case-by-case basis, which is in line with the regional policy.

Policy Category	Regional Policy	Council Options	Council Policy – Staff Recommendation
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**PROGRAM MANAGEMENT, CONTINUED**

Active Reprogramming	Can occur at any time	May set specific dates for requests	Maintain regional policy
	Use for cost changes, accelerating ready phases from out years, accelerating ready phases from Contingency, moving projects to later years that aren't progressing	Determine relative priority of active reprogramming techniques	Hierarchy: <ol style="list-style-type: none"> <li>1. Cost changes</li> <li>2. Move ready phases from out years</li> <li>3. Move phases from Contingency</li> <li>4. Move projects to later years if not progressing</li> </ol>
	Each call for projects is also an opportunity to change schedule, without need to re-apply, if sponsor reaffirms commitment by resolution or letter from official (Mayor/Manager equivalent)	Require other documentation of commitment	Maintain regional policy

Explanation for staff recommendations:

- Allowing active reprogramming to occur at any time gives us more flexibility when reprogramming.
- This hierarchy prioritizes projects that are obligated and active over those that are on the contingency list or delayed. However, a number of different scenarios can be accommodated, including maximizing reprogrammed funding, maximizing the number of projects that receive funding, and others. This is mostly to help guide staff order of operations.
- A resolution or letter should be sufficient to establish commitment to the project.

Carryover limitations and redistribution of unobligated funds	Cost increases are limited to the lesser of 20% of the programmed STP or the council's maximum increase amount and/or project or phase maximum cap.	No changes allowed, but council should consider when setting caps and cost increase limits	We have a 10% increase cap and a \$1,500,000 funding cap.
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Explanation for staff recommendation: these have already been established. However, they may change with the next methodology.

Policy Category	Regional Policy	Council Options	Council Policy – Staff Recommendation
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**TOLL CREDITS**

Assistance for disadvantaged communities	The eligible communities may request the use of TDCHs (a.k.a. toll credits) in lieu of up to 20% local match, regardless of differing council match rates	Determine if local funds must be used for the difference or if the match rate will be altered	MCCOM policy is that the match rate is 90/10 when using TDCHs, as opposed to 80/20
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Explanation for staff recommendations: this has already been established.



November 10, 2020

# **McHenry County Council of Mayors Management Monitoring Schedule FY 2021-2026 Proposed Highway Improvement Program**

**Target lettings for projects in the MYP are contingent upon contract plan readiness, land acquisition and funding availability through our future annual legislative appropriations.**

Katie Herdus, Area Programmer  
Phone : (847) 705-4090  
FAX: (847) 705-4666  
E-mail : [katherine.Herdus@illinois.gov](mailto:katherine.Herdus@illinois.gov)

# Illinois Department of Transportation MANAGEMENT MONITORING SCHEDULE

1

REGIONAL COUNCIL: McHenry County  
Katie Herdus, Area Programmer, 847/705-4090

IDOT Web Site is [www.dot.il.gov](http://www.dot.il.gov)

DATE: November 10, 2020

IDOT FY 2021-2026 Proposed Highway Improvement Program is on-line at: <http://www.idot.illinois.gov/transportation-system/transportation-management/transportation-improvement-programs-/multi-modal-transportation-improvement-program/index>

PROJECTS & LIMITS	SCOPE OF WORK	COST (000)	DESIGN APPROVAL DATE	RIGHT-OF-WAY REQUIRED	TARGET FOR CONTRACT TO BE AVAILABLE FOR LETTING (*SEE NOTE BELOW)	FISCAL YEAR FUNDS AVAILABLE	COMMENTS
US 14 At Ditch South of State Line	Culvert Replacement	<b>\$485</b> NHPP	E12/31/20	NO	3 <sup>rd</sup> Quarter FY 22	MYP	1-80346-0000 Harvard
<b>US 14 at Hartland Rd / Hughes Rd</b>	<b>Intersection Reconstruction</b>	<b>\$2,700</b> HSIP	<b>E12/31/21</b>	<b>TBD</b>	<b>1st Quarter FY 24</b>	<b>MYP</b>	<b>1-80242-0000</b> <b>Woodstock</b>
<b>US 14: Crystal Lake Ave to Teckler Blvd</b>	<b>SMART Overlay</b>	<b>\$1,720</b>	<b>PS&amp;E</b>	<b>NO</b>	<b>4th Quarter FY 22</b>	<b>MYP</b>	<b>1-80518-0000</b>
<b>US 14 over Fox River</b>	<b>Bridge Deck Overlay, Bridge Repair, Bridge Joint Replacement</b>	<b>\$860</b> NHPP	<b>E10/23/20</b>	<b>TBD</b>	<b>11/2020 Letting</b>	<b>MYP</b>	<b>1-80476-0000</b> <b>Woodstock</b>
IL 23 @ Drainage Ditch (0.1 Mi. N of IL 176)	Culvert Replacement	\$500 NHPP	E12/31/17	TBD	3 <sup>rd</sup> Quarter FY 21	MYP	1-78875-0000 Marengo
IL 31 (Front St): S of IL 120 to N of IL 176	Additional Lanes, Reconstruction	\$75,500 NHPP	2/21/2020	YES	3 <sup>rd</sup> Quarter FY 25	MYP	1-75939-0200 McHenry, Prairie Grove, Crystal Lake
IL 31: Edgewood Dr. to Kane Co. Line	Designed Overlay, Pedestrian Ramps/ADA	\$260 STP	E03/31/22	TBD	3 <sup>rd</sup> Quarter FY 21	MYP	1-79515-0000 Algonquin
<b>IL 47: Price Rd to N of Ware Rd</b>	<b>SMART Overlay</b>	<b>\$1,980</b> NHPP	<b>PS&amp;E</b>	<b>NO</b>	<b>1<sup>st</sup> Quarter FY 22</b>	<b>MYP</b>	<b>1-80527-0000</b>
IL 47: N of IL 120 to US 14	Additional Lanes, Reconstruction	\$38,600 NHPP	4/11/19	YES	1 <sup>st</sup> Quarter FY 22	MYP	1-90013-1000 Woodstock
IL 47: N of Princeton Dr to N of Jim Dhamer Dr	Standard Overlay, Pedestrian Ramps/ADA	\$2,600 NHPP	PS&E	TBD	2 <sup>nd</sup> Quarter FY23	MYP	1-80227-0000 Huntley
IL 47 At IL 176 & at Pleasant Valley Rd	Intersection Reconstruction	\$35,000 NHPP	6/29/16	YES	1 <sup>st</sup> Quarter FY 23	MYP	1-79372-0000 Woodstock
IL 47 @ Kishwaukee River	Bridge Replacement	\$7,100 NHPP	E12/31/16	Yes	1st Quarter FY21	MYP	1-76037-0000 McHenry County

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## Illinois Department of Transportation MANAGEMENT MONITORING SCHEDULE

2

REGIONAL COUNCIL: McHenry County  
Katie Herdus, Area Programmer, 847/705-4090

IDOT Web Site is [www.dot.il.gov](http://www.dot.il.gov)

DATE: November 10, 2020

IDOT FY 2021-2026 Proposed Highway Improvement Program is on-line at: <http://www.idot.illinois.gov/transportation-system/transportation-management/transportation-improvement-programs-/multi-modal-transportation-improvement-program/index>

PROJECTS & LIMITS	SCOPE OF WORK	COST (000)	DESIGN APPROVAL DATE	RIGHT-OF-WAY REQUIRED	TARGET FOR CONTRACT TO BE AVAILABLE FOR LETTING (*SEE NOTE BELOW)	FISCAL YEAR FUNDS AVAILABLE	COMMENTS
IL 62: at Spring Creek W, of IL 59	Bridge Replacement	\$5,630 NHPP	TBD	TBD	4 <sup>th</sup> Quarter FY 23	MYP	1-79901-0000 Algonquin
IL 173: Alden Rd to Lake County Line	Standard Overlay, Pedestrian Ramps/ADA, RR Flagger	<b>\$10,800</b> NHPP	E08/28/20	TBD	4 <sup>th</sup> Quarter FY20	MYP	1-79512-0000 Hebron, Richmond
IL 173: at North Branch Nippersink (E of Hunt Club Rd)	Culvert Repair	\$375 NHPP	TBD	TBD	1 <sup>st</sup> Quarter FY22	MYP	1-80080-0000 McHenry County
IL 173 @ Solon Rd & At Lakeview	Channelization	\$1,500 NHPP	TBD	Yes	1 <sup>st</sup> Quarter FY23	MYP	1-79700-0000 McHenry County
IL 173: Drainage Ditch 1.7 MI E of US 12/ILL 31	Culvert Replacement	\$250 NHPP	TBD	TBD	1 <sup>st</sup> Quarter FY23	MYP	1-79408-0000 McHenry County
IL 176 at Buhl Rd & at Bay View Beach Rd	Left Turn Lanes	\$1,800 HSIP	E10/01/22	TBD	3 <sup>rd</sup> Quarter FY23	MYP	1-80237-0000 McHenry County
IL 176: Deerpass Road to Dean Street	Left Turn Lanes, Milled Rumble Strips, Guardrail, Pavement Widening	\$5,700 HSIP	E12/31/16	Yes	3 <sup>rd</sup> Quarter FY21	MYP	1-79037-0000 Marengo
IL 176: Ditch 1.1 mi. W of IL 47 & Drainage Ditch 8.6 mi. E of IL 23	Culvert Replacement	\$340 NHPP	E12/31/16	Yes	3 <sup>rd</sup> Quarter FY21	MYP	1-78891-0000 Marengo
IL 176: US 14 to Mistwood LN	Standard Overlay, Pedestrian Ramps/ADA	\$1,075 NHPP	E02/05/21	TBD	4 <sup>th</sup> Quarter FY 23	MYP	1-79513-0000 Crystal Lake
IL 176 @ Nish Road	Traffic Signal Installation and Channelization	\$1,720 NHPP	E03/31/17	Yes	1 <sup>st</sup> Quarter FY21	MYP	1-75377-0200 McHenry County

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## Illinois Department of Transportation MANAGEMENT MONITORING SCHEDULE

3

REGIONAL COUNCIL: McHenry County  
Katie Herdus, Area Programmer, 847/705-4090

IDOT Web Site is [www.dot.il.gov](http://www.dot.il.gov)

DATE: November 10, 2020

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PROJECTS & LIMITS	SCOPE OF WORK	COST (000)	DESIGN APPROVAL DATE	RIGHT-OF-WAY REQUIRED	TARGET FOR CONTRACT TO BE AVAILABLE FOR LETTING (*SEE NOTE BELOW)	FISCAL YEAR FUNDS AVAILABLE	COMMENTS
Palatine Road: IL 62 (Algonquin Rd) to E of Roselle Rd	Standard Overlay, Pedestrian Ramps/ADA, Milled Rumble Strips, RR Flagger	\$2,272 STP-U	PS&E	NA	4 <sup>th</sup> Quarter FY 22	Yes	1-79369-0000 Barrington Hills, South Barrington, Hoffman Estates, Inverness
Main St: W of Hart Rd to Ela Rd	Standard Overlay, ADA Improvements, RR Flagger	\$1,500 STP-U	PS&E	NA	4 <sup>th</sup> Quarter FY 22	Yes	1-79063-0000 Barrington Hills, Barrington, Deer Park

IDOT District 1 Construction Update Report - <http://www.idot.illinois.gov/about-idot/idot-regions/r1-construction-update-report>

Construction Releases - <http://www.idot.illinois.gov/about-idot/stay-connected/news-releases/Construction/releases>

For information regarding the status of ongoing major construction projects or ongoing major Phase I studies, information can be located at the following link <http://www.idot.illinois.gov/transportation-system/transportation-management/featured-projects/index>

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- Target lettings for projects in the MYP are contingent upon contract plan readiness, land acquisition and funding availability through our future annual legislative appropriations.

Selections: RCO: 11	Engineer
Fund:	Tip Fund:

LOCAL ROADS & STREETS STATUS SHEET FOR FEDERAL AID PROJECTS  
 LOCATED IN THE CMAP **MC HENRY REGIONAL COUNCIL**

11

Local Agency/ Section	Project Route/ From/ To/ Scope of Work 1/ Scope of Work 2/	Current CE3 Estimate	T.I.P. NO. FFY/Fund/Cost/Fed Cost/Authorized	Environ- mental Approval	Public Hearing Status	Design Appv Requested C DT Est/Act CD DT	ROW Req Certified DT	Plans to CO CD DT	Target Let/ Low Bid/ Award Date Award Amt	E1/E2 Consultant	Jntagmt Cd Dt RR Agmt Cd Dt 404 Permit Cd Dt	A-95 Review STATE * NIPC *
1 ALGONQUIN 160009000PV	- Main St Railroad St to Edwards St RECONSTRUCTION	2,049,000	11-13-0007 E1: / / / / E2: / / / / RW: / / / / C: MYB / / 2,049,000 / /	CE 1 6 / 7 / 2017	NR		Yes		1/1/2023	AH CR CBBEL	NR	* NR * * * * * * * * * *
2777							REMARKS: Stage 1 (Bridge) under 16-00090-01-BR using STP-L. Let 3/9/2018. Roadway unfunded (8-30-19).					
2 ALGONQUIN 160009002PV	- Harrison/Main Prairie Path to Main at Cary BIKEPATH; ENHANCEMENTS ROUNDAABOUT	6,700,000	11-18-0016 E1: / / / / E2: / / / / RW: / / / / C: FFY21 / STE / 6,700,000 / 1,196,800 / / LO / 5,503,200 / /	CE 1 6 / 7 / 2017	NR		Yes A		1/15/2021	AH CR CBBEL	NR	* NR * * * * * * * * * *
3005							REMARKS: DA for BP under 17-00091-00-BT; DA for RA under 16-00090-00-PV.Max ITEP: \$1,196,800 (C only). PE2 kick-off meeting held 10/23/19.					
3 CARY PARK DIST. 18P400200BT	- Hoffman Pk BP E of IL 31 to Into Park BIKEWAYS	1,320,000	11-18-0015 E1: / / / / E2: FFY20 / STE2 / 60,000 / 48,000 / R RW: / / / / C: FFY21 / STE / 1,320,000 / 1,056,000 /	CE 1 1 / 23 / 2019	NR		No		3/5/2021	AH CR HR Green	NR	* NR * * * * * * * * * *
2938							REMARKS: Max ITEP: \$1,104,000 (E2, C, CE).					
4 CRYSTAL LAKE 080011100RR	FAU0124 - Main St US 14 to Crystal Lake Ave RR CROSSING REMOVAL	3,750,000	11-09-0006 E1: FFY10 / CMAQ / 90,000 / 72,000 / A E2: / / / / RW: / / / / C: FFY21 / CMAQ / 3,750,000 / 938,000 /	CE 1 2 / 5 / 2013	NR		No		1/1/2022	AH CR TranSyste	NR	* NR * * * * * * * * * *
2205							REMARKS: RR coordination. Need update/status (8-30-19).					

Selections: RCO: 11	Engineer
Fund:	Tip Fund:

LOCAL ROADS & STREETS STATUS SHEET FOR FEDERAL AID PROJECTS  
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Local Agency/ Section	Project Route/ From/ To/ Scope of Work 1/ Scope of Work 2/	Current CE3 Estimate	T.I.P. NO. FFY/Fund/Cost/Fed Cost/Authorized	Environ- mental Approval	Public Hearing Status	Design Appv Requested C DT Est/Act CD DT	ROW Req Certified DT	Plans to CO CD DT	Target Let/ Low Bid/ Award Date Award Amt	E1/E2 Consultant	Jntagmt Cd Dt RR Agmt Cd Dt 404 Permit Cd Dt	A-95 Review STATE * NIPC *
5 CRYSTAL LAKE 150012400PV  2948	FAU0124 - N Main St IL Route 176 to RR Tracks RECONSTRUCTION; RS INTERSECTION IMPROVEMENT	2,733,246	11-13-0016 E1: / / / / E2: / / / / RW: / / / / C: FFY20 / STPL / 2,733,246 / 1,500,000 /	CE 2 12/18/2018	NR	Yes  A 11/22/2019			1/21/2022	AH CR HLR	NR  No	* NR * * * * * * * * * *
6 JOHNSBURG 190001400SW  3030	FAU0167 - Chapel Hill Rd NW of Reed Av to Fairview Av SIDEWALKS	179,768	11-19-0021 E1: / / / / E2: / / / / RW: / / / / C: FFY20 / SRTS / 179,768 / 179,768 /	CE 1 5/13/2020	NR	No			11/6/2020	AH CR HR Green	NR  No	* NR * * * * * * * * * *
7 MCHENRY CO 180048000TL  2874	- Alg / Wilmot Haligus to Pyott to at Main SAFETY IMPROVEMENTS	724,700	11-18-0002 E1: FFY19 / HSIP / 140,000 / 126,000 / E2: / / / / RW: / / / / C: FFY21 / HSIP / 642,600 / 578,340 / / HSIP / 82,100 / 73,890 /	CE 1	NR	E 1/31/2020			3/5/2021	AH CR CBBEL	NR  No	* NR * * * * * * * * * *
8 MCHENRY CO 180049000BR  3038	FAS0031 - Kishwaukee Vly Rush Creek Trib  BRIDGE RECONSTRUCTION	1,800,000	E1: / / / / E2: / / / / RW: / / / / C: FFY21 / BRP / 1,800,000 / 1,440,000 /	CE 1 9/20/2020	NR	Yes			3/5/2021	AH CR ERA	NR	* NR * * * * * * * * * *

Selections: RCO: 11	Engineer
Fund:	Tip Fund:

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11

Local Agency/ Section	Project Route/ From/ To/ Scope of Work 1/ Scope of Work 2/	Current CE3 Estimate	T.I.P. NO. FFY/Fund/Cost/Fed Cost/Authorized	Environ- mental Approval	Public Hearing Status	Design Appv Requested C DT CD DT	ROW Req Certified DT CD DT	Plans to CO CD DT	Target Let/ Low Bid/ Award Date Award Amt	E1/E2 Consultant	Jntagmt Cd Dt RR Agmt Cd Dt 404 Permit Cd Dt	A-95 Review STATE * NIPC *
9 WOODSTOCK 160011400PV	FAU0039 - S Madison St E South St to Lake Av INTERSECTION IMPROVEMENT ROUNDAABOUT	1,250,000	11-13-0002 E1: / / / / E2: / / / / RW: / / / / C: FFY20 / STPL / 1,250,000 / 1,000,000 /	CE 2 11/28/2017	NR		Yes		3/5/2021	AH CR HLR	NR  No	Exempt * * * * * * * * * *
2813							REMARKS: ROW issues.					

**MCCOM Transportation Meeting**  
**IL Tollway Updates**  
**November 19, 2020**  
**Contact: Lauren Platt [lplatt@getipass.com](mailto:lplatt@getipass.com)**

**Safety**

It's a danger that can happen to any driver - your car stalls or you get into an accident and your instincts tell you to get to safety. In traffic on a high-speed roadway, that's not outside your car. The Illinois Tollway is reminding drivers to stay in your car, activate your hazard lights and dial \*999 for assistance.

**Budget**

The Illinois Tollway review the Tentative 2021 Budget is underway and included a presentation at the October 15 Board meeting to begin the public review and comment process. A copy of the Tentative 2021 Budget is posted on the Tollway's website along with a PowerPoint and webinar of the presentation shared with the Tollway Board of Directors and with the public at November 4 public hearings. The Tollway Board will vote to approve the 2021 Budget at its December meeting.

**Operations during COVID-19**

The Illinois Tollway Board of Directors has continued to meet virtually each month to keep all business and construction activity moving and, as well as to advance significant tolling reforms reflecting their efforts to modernize our approach to unpaid tolls.

**Services**

In an effort to mitigate the spread of the coronavirus in the region, the Illinois Tollway continues to implement all-electronic tolling as a precaution to limit the potential spread of coronavirus to customers, as well as Tollway employees.

Mainline toll plazas, automatic toll payment machines and in-person customer service centers are currently offline. Toll collection is currently handled via I-PASS, E-ZPass and through the Tollway's website. The Tollway Customer Service Call Center is operational and assisting customers.

**Traffic**

Early in the year, pre-COVID-19 Tollway toll transaction rates were up year-over-year, but during the heart of the pandemic, transactions were off projected totals by 55-60 percent for passenger vehicles and off 15-20 percent for commercial vehicles.

As of September, commercial volume has stabilized at 2020 forecasted levels, while passenger traffic has also rebounded but is at about 80 percent of projections for this year.

**Reform and Relief**

In an effort to realign the way customers interact with the Illinois Tollway, the agency has launched a series of improvements to ensure the Illinois Tollway system works for everyone.

As part of TOLLING 2020, toll violation fines in existing notices issued prior to March 9, 2020, have been reduced to \$3 across the board through the end of the year to provide customers an opportunity to pay their fines at a significantly reduced rate. This includes anyone previously sent to collections for outstanding toll violations.



More information and assistance for customers is available on the Tollway's website [www.illinoistollway.com](http://www.illinoistollway.com).

### **Construction**

The Tollway is proceeding with all construction projects as well as roadway maintenance and repair work systemwide. With safety as a top priority, the agency has worked closely with contractors to ensure the proper safety precautions have been taken to protect workers engaged in outdoor construction activities along our system.

Tollway contractors and consultants continuing their work are always required to have comprehensive safety plans in place, and those plans have been updated to account for the safety precautions during the COVID-19 pandemic.

Something new to highlight - A Central Tri-State Tollway (I-294) Project Virtual Open House is now available on the Tollway's website to share 2020 construction information, as well as highlight key features and provide an overview of the \$4 billion project's benefits and improvements safely and conveniently with the public. The Virtual Open House offers the opportunity "walk through" a room to view informational displays, maps, construction cameras and videos highlighting work currently underway and throughout the duration of construction.



Rocky Donahue  
Executive Director

**McHenry County Council of Mayors  
2021 Budget Presentation  
Mary Donner, Presenter  
Thursday, November 19, 2020  
9:00 am**

**Introduction**

Good morning, Chairman Mack, members and staff. I will present the 2021 budget and update the condition of Pace during this unprecedented time.

**Pace Accomplishments: Handling the COVID-19 Pandemic**

In March, because of the pandemic, Pace established three core principles moving forward. We recognized our responsibility to operate safely, serve a critical public need, and communicate transparently. Our priority has been and will continue to be the safety of our passengers and personnel.

Pace service provides crucial transportation for many essential workers traveling to and from their places of employment.

As with our sister agencies, Pace buses are deep cleaned and sanitized daily along with high touch areas which are cleaned throughout the day.

We installed vinyl barriers outside of the driver's cockpit and the drivers were provided with personal protective equipment. Hand sanitizer dispensers are also provided on all fixed routes buses.

Operators and passengers alike are required to wear masks while onboard. Reminders are posted inside every vehicle.

Finally, we list employee and contractor COVID occurrences on our website at [pacebus.com](https://pacebus.com) which includes position, location, date notified, and last day worked.

### **Other Pace Accomplishments**

We are also proud of other accomplishments - We launched a new website this past year which enhances communication with our customers and stakeholders and allows us to develop new web-based tools to enhance customers' experience.

Our forthcoming strategic vision plan, *Driving Innovation*, is being updated to account for our present crisis, but will still guide us toward the future with robust, dynamic public transportation in Northeastern Illinois. Despite this year's setbacks, we are on the road to a brighter future.

### **Onto the Pace 2021 Budget**

**The 2021 Suburban Service** budget of \$239 million is balanced, with expenses equaling available funding. This budget proposes no fare increases, even though next year's public funding to Pace is decreasing due to a projected decline in sales tax from the impact of the pandemic.

Pace achieves a balanced budget through administrative expense reductions, the continuation of 2020's service reductions and receipt of CARES Act funding from the Federal Transit Administration to cover an anticipated revenue shortfall.

**The Regional ADA Paratransit** Operating Budget is also balanced to available funding without the need for a fare increase.

Pace provides Paratransit service for the whole six-county area including the city of Chicago and its Taxi Access Program. This service delivery is contracted through private operators. Operating expenses in 2021 are projected at \$175 million and paratransit ridership is expected to increase 19% over 2020, with Pace providing over 2.5 million trips.

**The 2021 Capital Program** is estimated at a robust \$106 million. Much of that funding comes from the multi-year \$228 million **Rebuild Illinois** package. Thanks to the Illinois General Assembly in 2019, legislation allows Pace to fund a variety of capital infrastructure projects over the next few years.

**For 2021**, we will use capital funds on the purchase of compressed natural gas buses, community transit and On Demand vehicles, a farebox system replacement, construction of new garages in Wheeling and Plainfield along with shelters, bus tracker signs and Pulse Dempster Line preparation.

### **Proposed Route Discontinuations and Service Reductions**

Because of the COVID-19 pandemic, Pace has been forced to confront historic and enormous changes this past year, including our ongoing region wide service suspensions on 73 routes and scheduled modifications on 25 routes which have been in place since May. The 2021 budget proposes to continue those suspensions and reductions. Upon availability of funding and return of commuter demand, Pace may re-evaluate and possibly reinstate some service.

Having said that, within McHenry County, no routes were affected.

### **Activity in McHenry County**

Locally, As the Randall Road corridor project continues to evolve, Pace will be working with the DOT to provide shelters along the stretch of new roadway.

With the board members vote at the County Board meeting, MCRide can expand in 2021, providing service to the general public throughout the county.

And finally,

McHenry County DOT and Pace are coordinating efforts to bring transit more in line with the needs outlined in the county's 2018 transit plan using new concepts learned in

our updated *Driving Innovation* strategic plan. There is a detailed outline of our *Driving Innovation* initiative in the Proposed Budget, Appendix “E”.

Thank you and now I will answer any questions you may have.