

**MCHENRY COUNTY COUNCIL OF MAYORS**

**MEETING MINUTES**

**Friday, September 22, 2023**

**Harvard City Hall**

**201 W. Diggins Street, Harvard, IL 60033**

**9:00 AM**

**1. CALL TO ORDER**

Chairman Mack called the meeting to order at 9:01 AM.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting met a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin – Brooke Snow
2. Village of Bull Valley – Emily Berendt
3. Village of Cary – Erik Morimoto
4. City of Crystal Lake – Abigail Wilgreen
5. City of Harvard – Michael Kelly
6. Village of Huntley – Tim Farrell
7. Village of Johnsburg – Claudett Sofiakis
8. City of McHenry – Greg Gruen
9. Village of Richmond – Jon Schmitt
10. Village of Ringwood – Rick Mack
11. Village of Spring Grove – Mike Lee
12. City of Woodstock – Christina Betz
13. McHenry County – Jazmin Vega, Andrew Duffin

Others Present:

1. Tim Bassuener – Village of Cary
2. Kealan Noonan – Village of Cary
3. Eric Helm – City of Crystal Lake
4. Lou Leone – City of Harvard
5. Ed Gallagher – Pace Bus
6. Matt Wittim – Town of Linn
7. Steve Frerichs – Chastain & Associates
8. Scott Kuykendall – McHenry County Planning and Development
9. Troy Strange – HLR

10. Katie Dote – Metra
11. Todd Hoffman – Baxter & Woodman
12. Chalen Daigle – McHenry County Council of Governments
13. Gerardo Fierro - IDOT

**2. APPROVAL OF MINUTES – July 21, 2023**

Approval of the minutes for the July 21, 2023, McHenry County Council of Mayors meeting. A motion was made by Mr. Lee (Spring Grove) and seconded by Ms. Wilgreen (Crystal Lake) to approve the minutes as presented. The motion carried unanimously.

**3. PUBLIC COMMENT**

There were no public comments.

**4. AGENCY REPORTS**

- A. IDOT Highway Report – Katie Herdus  
Ms. Herdus was not present to give an update. An update was provided in the packet.
- B. Pace Report – Edward Gallagher  
Mr. Gallagher provided an update to the council.
- C. Metra Update – Katie Dote  
Ms. Dote provided an update to the council.
- D. RTA Update – Kendra Johnson  
Ms. Johnson was not present to give an update. An update was provided in the packet.
- E. McHenry County Division of Transportation – Scott Hennings  
Mr. Duffin stated that there were no updates from the Division of Transportation.
- F. Illinois Tollway Update – Kelsey Passi  
No update was provided.
- G. IDOT STP Local Program Update – Alex Househ  
No update was provided.
- H. CMAP Report – Mary Weber  
Ms. Weber was not present to give an update. An update was provided in the packet.

**5. INFORMATION ITEMS**

- A. Sensible Salting  
Scott Kuykendall and Matt Wittim gave a presentation on sensible salting techniques that municipalities could adopt for the upcoming winter.

## 6. APPROVAL ITEMS

### A. STP-L Active Program

Mr. Duffin explained the changes to the STP Program since the July meeting. Ms. Berendt (Bull Valley) made a motion to approve the program, seconded by Mr. Morimoto (Cary). The motion passed unanimously.

### B. MCCOM Resolution in support of PART Plan

Chair Mack introduced the item to the Council, explaining the context around the plan and the contents of the resolution. There was some discussion around whether the council needed to submit comments on the plan that day, or if they could have more time to review the plan before commenting. Mr. Kelly (Harvard) made a motion to approve the resolution, seconded by Ms. Betz (Woodstock). The motion passed. The Village of Bull Valley abstained.

### C. STP-L 2024-2029 Program Methodology

Mr. Duffin explained the proposed changes to the STP-L scoring methodology. Each change was discussed individually. In situations where there was no clear consensus, a vote was taken to approve or disapprove of the specific change. The following topics were discussed:

**Safety** – The proposed change, which would combine the Safer Road Index and Crash Reduction Factors to determine a project's score, was approved.

**Local Needs** – The proposed change was approved by a vote of 8 to 5. Points would be awarded based on the last time that a project sponsor was awarded STP-L funding, regardless of whether they applied for funding in the past.

**Complete Streets** – The proposed changes were approved. Complete Streets elements would be tiered, and projects would be assigned points based on the number and type of complete streets elements they included. This category was also reweighted to have a maximum of 15 points, rather than 10.

**Green Infrastructure** – The proposed changes were not approved, and the scoring system used in the previous methodology would remain unchanged. The category was reweighted from 10 points to 5 points.

**Maximum Award** – The proposed change was not approved. The maximum award would remain the same at \$1,500,000.

Mr. Duffin noted that applications would be accepted between October 16<sup>th</sup> and December 15<sup>th</sup>.

## 7. DISCUSSION ITEMS

There were no discussion items on the agenda.

**8. PLANNING LIAISON REPORT**

Mr. Duffin notified the Council of Mayors that CMAP was currently working to develop the FFY 2024 TIP document. He would be contacting municipalities asking for status updates over the next couple of days.

Mr. Duffin also reminded the council that Quarterly Updates for STP-L projects would be due on September 28.

Mr. Duffin notified the council that IDOT had recently announced a Notice of Funding Opportunity for the Illinois Special Bridge Program. Applications for the program would be due on October 31<sup>st</sup>.

**9. OTHER BUSINESS/ANNOUNCEMENTS**

There was no other business, and there were no announcements.

**10. NEXT MEETING DATE AND LOCATION**

The next meeting will be held on:

Friday, November 17, 2023 at 9:00 A.M.  
McHenry County Division of Transportation  
16111 Nelson Road  
Woodstock IL  
60098

**11. ADJOURNMENT**

At 10:48 AM, Ms. Berendt (Bull Valley) made a motion to adjourn, seconded by Ms. Betz (Woodstock).