

MCHENRY COUNTY COUNCIL OF MAYORS

MEETING MINUTES

Friday, July 21, 2023

McHenry County Division of Transportation

16111 Nelson Road, Woodstock, IL 60098

9:00 AM

1. CALL TO ORDER

Chairman Mack called the meeting to order at 9:01 AM.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting met a quorum (minimum of 7 members).

Council Members Present:

1. Village of Bull Valley – Emily Berendt
2. Village of Cary – Erik Morimoto
3. City of Crystal Lake – Abigail Wilgreen
4. Village of Huntley – Tim Farrell
5. Village of Johnsburg – Claudett Sofiakis
6. Village of Lake in the Hills – Ryan McDillon
7. Village of Lakewood – Jean Heckman
8. City of McHenry – Greg Gruen
9. Village of Richmond – Jon Schmitt
10. Village of Ringwood – Rick Mack
11. City of Woodstock – Christina Betz
12. McHenry County – Jazmin Vega, Scott Hennings, Andrew Duffin

Others Present:

1. Alex Dye – TAI
2. Steve Frerichs – Chastain & Associates
3. Tim Bassuener – Village of Cary
4. Cade Sundstedt – TAI
5. Ed Gallagher – Pace Bus
6. Jason Fluhr – Baxter & Woodman

2. APPROVAL OF MINUTES – May 12, 2023

Approval of the minutes for the May 12, 2023, McHenry County Council of Mayors meeting. A motion was made by Mr. Morimoto (Cary) and seconded by Ms. Berendt (Bull Valley) to approve

the minutes as presented. The motion carried unanimously.

3. PUBLIC COMMENT

There were no public comments.

4. AGENCY REPORTS

- A. IDOT Highway Report – Katie Herdus
Mr. Duffin gave an update on information received from Katie Herdus.
- B. Pace Report – Edward Gallagher
Mr. Gallagher provided an update to the council.
- C. Metra Update – Katie Dote
Chair Mack updated the Council on Metra ridership and upcoming projects.
- D. RTA Update – Kendra Johnson
Chair Mack noted that there was an RTA update included in the meeting packet.
- E. McHenry County Division of Transportation – Scott Hennings
Mr. Duffin stated that there were no updates from the Division of Transportation. Ms. Vega gave an update of MCRide.
- F. Illinois Tollway Update – Kelsey Passi
No update was provided.
- G. IDOT STP Local Program Update – Alex Househ
Mr. Househ gave an IDOT update to the Council.
- H. CMAP Report – Mary Weber
Ms. Weber gave an update on CMAP to the Council.

5. INFORMATION ITEMS

- A. Action Requested: Election of Officers (Chair, Vice Chair)
Chair Mack (Ringwood) indicated that he was willing to serve as Chair for another term. Ms. Berendt (Bull Valley) said she was willing to serve as Vice Chair as well. Mr. Hennings (McHenry County) nominated Mr. Mack and Ms. Berendt for Chair and Vice Chair, respectively. The nomination was seconded by Mr. Schmitt (Richmond), and approved unanimously.
- B. Action Requested: Approval - SFY 2024 Planning Liaison Contract
Mr. Schmitt (Richmond) made a motion to approve the contract as presented, seconded by Mr. McDillon (Lake in the Hills). The Council approved the contract unanimously.

- C. Action Requested: Approval – STP Program
Mr. Duffin gave an update on the STP-L program. A motion was made by Ms. Wilgreen (Crystal Lake) and seconded by Ms. Heckman (Lakewood) to approve the program. The Council approved the program unanimously.

6. APPROVAL ITEMS

- A. Action Requested: Election – Officers (Chair, Vice Chair)
Mr. Hennings nominated Mr. Mack as Chair and Ms. Berendt as Vice Chair. Mr. Schmitt (Richmond) seconded the nomination. Mr. Mack and Ms. Berendt were unanimously elected as Chair and Vice Chair, respectively.
- B. Action Requested: Approval – State Fiscal Year 2024 Planning Liaison Contract
Mr. Hennings introduced the item to the Council, stating that it was a routine agreement which would designate a staff person for the Council, and allow the Division of Transportation to house that role. Mr. Schmitt (Richmond) made a motion to approve the contract, seconded by Mr. McDillon (Lake in the Hills). The motion passed unanimously.
- C. Action Requested: Approval – STP Program
Mr. Duffin explained the changes to the STP Program since the May meeting. Ms. Wilgreen (Crystal Lake) made a motion to approve the program, seconded by Ms. Heckman (Lakewood). The motion passed unanimously.

7. DISCUSSION ITEMS

- A. Potential Changes to the MCCOM STP Guidebook and Methodology
Mr. Duffin and Mr. Hennings led discussion on potential changes that could be made to the STP Guidebook and scoring methodology.

8. PLANNING LIAISON REPORT

Mr. Duffin notified the Council of Mayors that the Barreville Road project in the City of McHenry had changed in scope. The project would no longer include the originally proposed bike lane and instead become a LAFO project. The City was also partnering with the Village of Prairie Grove, which was working on its own project on Barreville Road. Mr. Duffin also notified the Council of a Green Infrastructure Talk & Tour hosted by the City of Crystal Lake and McHenry County Staff held on July 28th.

9. OTHER BUSINESS/ANNOUNCEMENTS

There was no other business, and there were no announcements.

10. NEXT MEETING DATE AND LOCATION

Chair Mack explained that another date was proposed for the September Council of Mayors meeting. He asked if any members of the council had any issues with the change in date. There were none. The next meeting will be held on:

Friday, September 22, 2023 at 9:00 am
Harvard City Hall
201 W. Diggins Street
Harvard IL
60033

11. ADJOURNMENT

At 10:24 AM, Ms. Berendt (Bull Valley) made a motion to adjourn, seconded by Ms. Betz (Woodstock).

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