

MCHENRY COUNTY COUNCIL OF MAYORS
MEETING MINUTES

Friday, November 17, 2023

McHenry County Division of Transportation

16111 Nelson Road, Woodstock, IL 60098

9:00 AM

1. CALL TO ORDER

Chairman Mack called the meeting to order at 9:01 AM.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting met a quorum (minimum of 7 members).

Council Members Present:

1. City of Crystal Lake – Abigail Wilgreen
2. City of Harvard – Lou Leone
3. Village of Huntley – Tim Farrell
4. City of McHenry – Greg Gruen
5. Village of Richmond – Jon Schmitt
6. Village of Ringwood - Rick Mack
7. McHenry County – Andrew Duffin

Others Present:

1. Eric Helm – City of Crystal Lake
2. Steve Wirch – City of McHenry
3. Troy Strange – HLR
4. Jeff Strzalka – HR Green
5. Chalen Daigle – McHenry County Council of Governments
6. Kristin Kalitowski – Civiltech
7. Katie Herdus – IDOT
8. Edward Gallagher – Pace
9. Rob Lamz - City of Harvard
10. Dan Schug – Baxter and Woodman

2. APPROVAL OF MINUTES – September 20, 2023

Approval of the minutes for the September 20, 2023, McHenry County Council of Mayors meeting. A motion was made by Mr. Leone (Harvard) and seconded by Mr. Farrell (Huntley) to

approve the minutes as presented. The motion carried unanimously.

3. PUBLIC COMMENT

There were no public comments.

4. AGENCY REPORTS

- A. IDOT Highway Report – Katie Herdus
Ms. Herdus provided an update to the council.

- B. Pace Report – Edward Gallagher
Mr. Gallagher provided an update to the council.

- C. Metra Update – Katie Dote
No update was provided.

- D. RTA Update – Kendra Johnson
Ms. Johnson was not present to give an update. An update was provided in the packet.

- E. McHenry County Division of Transportation – Scott Hennings
Mr. Duffin stated that there were no updates from the Division of Transportation.

- F. Illinois Tollway Update – Kelsey Passi
Ms. Passi was not present to give an update. An update was provided in the packet.

- G. IDOT STP Local Program Update – Alex Househ
Mr. Househ was not present to give an update. An update was provided in the packet.

- H. CMAP Report – Sarah Stolpe
Ms. Stolpe was not present to give an update. An update was provided in the packet.

5. APPROVAL ITEMS

- A. Cost Increase Request – Diggins Street (Harvard, 11-20-0004)
Mr. Duffin explained that the City of Harvard was requesting additional funds for their Diggins Street project which exceeded the 10% cost limit increase laid out in the Council’s methodology. Since the request was greater than 10% of the initial award amount, the Council would need to vote on the request. Mr. Farrell (Huntley) moved to approve the request, seconded by Mr. Schmitt (Richmond). The motion passed unanimously.

- B. Funding Schedule Change Request – Barreville Road (Prairie Grove, McHenry, 11-22-0036)
Mr. Duffin explained the nature of the request, which would move the funding for Phase 2 of the project from Federal Fiscal Year (FFY) 2026 to FFY 2025. Mr. Farrell (Huntley) moved to approve the request, seconded by Mr. Leone (Harvard). The motion passed

unanimously.

C. STP-L Active Program

Mr. Duffin explained the changes to the STP Program since the September meeting. Mr. Gruen (McHenry) moved to approve the program, seconded by Mr. Schmitt (Richmond). The motion passed unanimously.

D. Functional Classification Resolution for Broadway Street in Richmond, IL

Mr. Duffin introduced the item to the council, which was a resolution concurring with the Village of Richmond and requesting IDOT revise the functional classification of Broadway Street from a Local Road or Street to a Minor Collector. Mr. Leone (Harvard) made a motion to approve the resolution, seconded by Mr. Gruen (McHenry). The motion passed.

E. 2024 Council of Mayors Meeting Schedule

Mr. Duffin presented the proposed dates for the Council's 2024 meetings. He asked if any members were interested in hosting the March, July, and November meetings. Ms. Wilgreen (Crystal Lake) offered to host the March meeting. Mr. Leone (Harvard) offered to host the July meeting. Mr. Farrell (Huntley) offered to host the November meeting. Mr. Leone (Harvard) moved to approve the 2024 meeting calendar, seconded by Mr. Farrell (Huntley). The motion passed unanimously.

6. PLANNING LIAISON REPORT

There was no report from the Planning Liaison.

7. OTHER BUSINESS/ANNOUNCEMENTS

There was no other business, and there were no announcements.

8. NEXT MEETING DATE AND LOCATION

The next meeting will be held on:


Friday, January 19, 2024 at 9:00 A.M.
McHenry County Division of Transportation
16111 Nelson Road
Woodstock, IL 60098

9. ADJOURNMENT

At 9:26 AM, Mr. Leone (Harvard) moved to adjourn the meeting, seconded by Ms. Wilgreen (Crystal Lake).

(presented/amended) on: 1/19/24


Richard Mack, Chair


Andrew Duffin, Secretary